

Buckinghamshire & Milton Keynes Fire Authority



MEETING	Executive Committee
DATE OF MEETING	19 November 2014
OFFICER	David Skinner, Director of Finance & Assets
LEAD MEMBER	Councillor Adrian Busby
SUBJECT OF THE REPORT	Procurement Strategy 2015-2020
EXECUTIVE SUMMARY	<p>The aim of this report is to set a clear framework for the procurement of goods, works and services within the Authority. The strategy supports the development of a longer term vision of how procurement can help to deliver the Authority's aims and outcomes while working within a value for money framework and standing orders relating to contracts in order to achieve efficiency savings.</p> <p>The Procurement Strategy 2015-2020 supersedes all previous strategies.</p> <p>It sets out a five year plan for procurement to achieve the following objectives:</p> <ul style="list-style-type: none"> • To provide a clear, corporate vision for the overall direction of procurement across the Authority. • To promote the benefits of strategic procurement including collaborative working. • To outline the current arrangements for procurement within the Authority. • To ensure that all procurement carried out by the Authority continues to be based upon the principles of transparency, accountability, continuous improvement, fair competition and in line with current EU Procurement Directives. • To ensure that where practically possible sustainable procurement issues are considered when making procurement decisions. • To outline the actions to be taken over the next five years in order to continue to develop the Authority's strategic approach to procurement. • To ensure that the procurement supports Authority priorities as set out in both the Corporate Plan and Public Safety Plan. <p>To be cognisant of the current financial position and to</p>

	contribute to financial objectives as set out in the Authority's Financial Plans.
ACTION	For information and decision.
RECOMMENDATIONS	That the Procurement Strategy 2015-2020 as set out in Annex 1 to this report is adopted for implementation.
RISK MANAGEMENT	<p>By agreeing the Procurement Strategy as drafted, the Authority will reduce or omit the risk of failure in the following areas:</p> <ul style="list-style-type: none"> • The consequences of breaking Competition Law can result in penalties or fines, bad publicity, compensation claims from suppliers or in serious cases of breach, Directors of organisations can be disqualified or even sent to prison. • The principles of Offer and Acceptance under Contract Law are complied with. • Contract Standing Orders and Financial Regulations are complied with. • Achieving value for money. • Ensure a clear audit trail is available for every decision reached under the transparency agenda. • Individuals will be aware of the policies and procedures and therefore can be held accountable for actions and decisions. • Planning for future requirements in a timely manner and ensuring no 'waste' • Being environmentally responsible. • Contributing to overall Authority objectives.
FINANCIAL IMPLICATIONS	The financial implications are set out within the body of the draft strategy as far as is possible.
LEGAL IMPLICATIONS	There are a number of legislative requirements for good procurement management and these are set out in the body of the draft strategy.
HEALTH AND SAFETY	No direct impact.
EQUALITY AND DIVERSITY	<p>The strategy specifically sets out the aim to ensure all processes are transparent, accountable and fair to all parties.</p> <p>A People Impact Assessment (PIA) has not been completed, where specific actions are undertaken in the future as a result of this strategy, it is expected that a specific PIA will be completed as appropriate.</p>

<p>USE OF RESOURCES</p>	<p>Key principles of good procurement practice in the maintenance and upkeep of the Authority’s assets are transparency, accountability, continuous improvement and fair competition and these principles are embodied as part of the strategy.</p> <p>Social and environmental awareness issues in respect of procurement are captured within the strategy.</p>
<p>PROVENANCE SECTION & BACKGROUND PAPERS</p>	<p>Procurement Strategy 2012-2015 http://bucksfire.gov.uk/files/6514/0631/1308/031012Executive.pdf</p>
<p>APPENDICES</p>	<p>Annex 1: Procurement Strategy 2015-2020</p>
<p>TIME REQUIRED</p>	<p>15 minutes.</p>
<p>REPORT ORIGINATOR AND CONTACT</p>	<p>Billy Allen – Head of Procurement ballen@bucksfire.gov.uk 07787 263334</p>